

Luzerne County
858 Main Street
Sugarloaf, PA 18249

REQUESTING INFORMATION UNDER THE RIGHT-TO-KNOW LAW

To request records under the RTKL, you may file a request with this Agency's Open Records Officer:

Sandra Fisk

Sugarloaf Township

858 Main Street

Sugarloaf, PA 18249

Phone: (570) 788-3575 Fax: (570) 788-3964

Email: sugarloafluzerne@ptd.net Website: www.sugarloaftwp.org

To challenge this Agency's response, you may file an appeal within 15 business days with:

Erik Arneson, Executive Director

Office of Open Records

333 Market Street, 16th Floor, Harrisburg, PA 17101-2234

Phone: (717) 346-9903 Fax: (717) 425-5343

Email: openrecords@pa.gov Website: <http://openrecords.pa.gov>

When a request is denied as seeking exempt criminal investigative records of a local agency, appeals may be filed within 15 business days of the agency's response with:

District Attorney of Luzerne County

Luzerne County Courthouse

200 North River Street

Wilkes Barre, PA 18711

Phone: (570) 825-1692

In compliance with Section 504 of the RTKL, the following documents have also been posted at this Agency:

- A form which may be used to file a request.
- This Agency's policy relating to the RTKL