

Supervisors Meeting – September 8, 2020

The Regular Meeting of the Sugarloaf Township Supervisors was held on Tuesday, September 8, 2020 at 7:00 P.M. at the Municipal Building, 858 Main Street, Sugarloaf, PA 18249. The meeting was duly advertised in the Standard Speaker on December 16, 2019.

Attendance: In attendance were Supervisors: Chairman Rick Weaver, Richard Yost, and Joseph DiSabella. Also in attendance was Attorney Joseph Ferdinand.

Pledge of Allegiance:

There was no public comment on the Agenda.

Minutes: Chairman Weaver asked if there were any additions or corrections to the Minutes of the Regular Meeting held on August 11, 2020 and the Special Meeting held on August 31, 2020. A motion was made by Supervisor Yost, seconded by Supervisor DiSabella, to approve the Minutes of the Regular Meeting and Special Meeting as presented. The motion passed unanimously and copies were placed on the front table for public review.

Bills: Supervisor Yost read the Income and Expense Report of the General Fund from August 2020. A motion was made by Supervisor Disabella, seconded by Chairman Weaver to approve the bills as read, and to pay any and all bills in all funds that become due before the next regular meeting. The motion passed unanimously and copies were placed on the front table for public review.

Financial Statement: Chairman Weaver mentioned that the financial statement was attached to all agendas. A motion was made by Chairman Weaver, seconded by Supervisor DiSabella, to dispense reading and approve the financial statement as presented. The motion passed unanimously. Supervisor Yost signed the Financial Statement.

Police Department:

1. Chairman Weaver reviewed the police activity report for August 2020.
2. On August 31, 2020 at a Special Meeting of the Supervisors, the bids for the HVAC system were rejected. A motion was made by Supervisor Yost, seconded by Supervisor DiSabella to advertise for the HVAC system with new specifications for the new police building. The motion passed unanimously.
3. Fines received from the magistrate for August 2020 were \$1,040.27.

Fire Company:

1. Fire Chief Duane Hildebrand reviewed the activity report for August 2020, which consisted of 71 EMS calls and 73 Fire and Rescue calls for a total of 144 incidents for the month.
2. A Chicken Barbeque was held to benefit the Fire Company on September 13, 2020 for take-out meals only.

Road Department:

1. Chairman Weaver reviewed the road department report for August 2020 and placed the report on the front table for public review.

September 8, 2020

Zoning Report:

1. Chairman Weaver read the Zoning Report for August 2020 which included four (4) permits that were issued and no permits were denied.
2. Chairman Weaver placed the Zoning Log for August 2020 on the front table.
3. There were no Zoning Hearings scheduled for September 2020.

Emergency Management:

1. Thomas Mundie, Emergency Management Coordinator, was not present so there was no EMA report for August 2020.

Sugarloaf Recreation Board and (Larock Field) and Tomhicken Playground Association:

1. The regular meeting of the Sugarloaf Recreation Board was held on September 2, 2020. It was a phone meeting. There were no minutes.
2. The Sugarloaf Rec Board has cancelled all meetings and events for the rest of the year.
3. All events and meetings of the Tomhicken Playground Association for this season have been cancelled.

Planning Commission:

1. The Planning Commission held their regular meeting on September 1, 2020. The minutes were not received.
2. The next meeting was scheduled on Tuesday, October 5, 2020 at 7:00 p.m.

Subdivision, Lot Consolidation and Land Development:

1. **Lands of the Order of Friars Minor of the Slavo-Byzantine Rite Preliminary/Final Minor Subdivision:**
 - a) There was nothing to discuss.
2. **Conyngham-Sugarloaf Joint Municipal Authority Preliminary/Final Plan Minor Subdivision:**
 - a) Received the Mutual Access Driveway Easement Agreement on August 20, 2020.
 - b) A motion was made by Supervisor Yost, seconded by Supervisor DiSabella, to approve the Request for Planning Waivers and Non-Building Declarations for Lots 1 and 2 as prepared by CSJMA for the Pennsylvania Department of Environmental Protection (DEP). The motion passed unanimously.
 - c) Three (3) Waivers had been requested. (1) Contours: A waiver for contour interval. (2) Invert Elevation: A waiver for invert elevation. (3) Wetlands: A waiver for location of wetlands. A motion by Supervisor Yost, seconded by Supervisor DiSabella to grant the three (3) waivers as requested. The motion passed unanimously.
 - d) Upon Planning Commission recommendation, a motion was made by Supervisor Yost, seconded by Supervisor DiSabella to grant conditional approval for the Conyngham-Sugarloaf Joint Municipal Authority (CSJMA) Preliminary/Final Plan Minor Subdivision. The condition was approval from DEP for the Planning Waivers and Non-Building Declarations. If no response was received from DEP within 30 days of submission, the subdivision would be deemed approved. The motion passed unanimously

Old Business:

1. **Old Berwick Road Improvement Project:** Attorney Ferdinand stated that construction can begin as soon as the contractor and engineering firm complete the plans and construction schedule.
2. **Noise Ordinance:** A motion was made by Chairman Weaver, seconded by Supervisor Yost to advertise the intent to adopt the Sugarloaf Township Noise Ordinance. The motion passed unanimously.
3. **Traffic Ordinance:** A motion was made by Supervisor Yost, seconded by Supervisor DiSabella to advertise the intent to adopt the Sugarloaf Township Traffic Ordinance. The motion passed unanimously.

September 8, 2020

New Business:

1. The next meeting of the Supervisors was scheduled for Tuesday, October 13, 2020 at 7:00 P.M.
2. Semi-Annual Franchise Fee for the period of January 1, 2020 to June 30, 2020 was received from Service Electric Cable on August 12, 2020 in the amount of \$18,074.43.
3. Supervisor Yost reported that a proposal had been received to update the Township website for a total of \$2,000.00. The proposal has been submitted for reimbursement from Luzerne County for COVID-19 funding. A motion by Chairman Weaver, seconded by Supervisor Yost to approve payment for the updating of the Sugarloaf Township website. There was no public comment on the motion. The motion passed unanimously.

Correspondence:

1. Correspondence was received from the Pennsylvania Department of Environmental Protection on August 31, 2020 regarding J&N Top of the 80s LLC.

Public Comment:

1. Andy Anderson reported speeding on State Route 93 and again requested the Township solicit donations from residents for the Police Department. He then commended the Township employees along with the Fire Company for their dedication.
2. Gary Ernst and Kristine Siegrist stated they bought a property off the Rock Glen Road and that they were told by 911-Mapping in Luzerne County that they that they were to bring some road name suggestions to the Supervisors for approval. They suggested Ruffian Lane, Galloping Trail Lane and Cantor Away Lane. The Supervisors said that they would speak with the other resident on that lane to obtain his input on the name of the lane as well.
3. David Gardy discussed the Old Berwick Road and that the upper portion of that road is in need of repair due to the fact that the residents are using it more frequently because of traffic near Pilot Travel Center.
4. Greg Chulock requested that the Supervisors consider updating the Burning ordinance in the Township.
5. Bill Budd asked the Supervisors to repair potholes and paint lines on Old Berwick Road. He also complained about truck traffic and stated that there are bushes that need trimming for visibility.
6. Tony Gardy asked the Supervisors if Old Berwick Road could be shut down to truck traffic beyond the Pilot Travel Center after 5:00 pm due to the fact that Red Truck closes at that time.

Adjournment: With no further business to attend to, a motion was made by Chairman Weaver, seconded by Supervisor Yost, to adjourn the meeting at 7:56 P.M. The motion passed unanimously.

All reports or correspondence mentioned during this meeting were available for review at the front table. Copies were provided upon request after the meeting.

REY: sf



Richard E. Yost
Secretary