Supervisors Meeting – December 8, 2020

The Regular Meeting of the Sugarloaf Township Supervisors was held on Tuesday, December 8, 2020 at 7:00 P.M. at the Municipal Building, 858 Main Street, Sugarloaf, PA 18249. The meeting was duly advertised in the Standard Speaker on December 16, 2019.

**Attendance:** In attendance were Supervisors: Chairman Rick Weaver, Joseph DiSabella and Richard Yost. Also in attendance was Attorney Joseph Ferdinand and Zoning Officer Henry Mleczynski.

**Pledge of Allegiance:**

**Public comment on Items on the Agenda Only**: There were no public comments on Items on the Agenda.

**Executive Session:** Chairman Weaver announced an Executive Session was held on November 21, 2020 and November 24, 2020 for personnel reasons.

**Hire Office Manager:** A motion was made by Supervisor DiSabella, seconded by Supervisor Yost to hire Elizabeth Tolan as Office Manager for the Township effective November 30, 2020. The motion passed unanimously.

**Minutes**: Chairman Weaver asked if there were any additions or corrections to the Minutes of the Regular Meeting held November 10, 2020 or the Special Meeting November 24,2020. A motion was made by Supervisor Yost, seconded by Supervisor DiSabella, to approve the Minutes of the Regular Meeting and Special Meeting as presented. The motion passed unanimously and copies were placed on the front table for public review.

**Bills**: Supervisor Yost read the Income and Expense Report of the General Fund from November 2020. A motion was made by Supervisor DiSabella, seconded by Supervisor Yost to approve the bills as read, and to pay any and all bills in all funds that become due before the next regular meeting. The motion passed unanimously and copies were placed on the front table for public review.

**Financial Statement**: Chairman Weaver mentioned that the financial statement was attached to all agendas. A motion was made by Chairman Weaver, seconded by Supervisor DiSabella, to dispense reading and approve the financial statement as presented. The motion passed unanimously. Chairman Weaver reported that Supervisor Yost would sign the Financial Statement and that it would be included with the permanent minutes.

**Police Department**:

1. Chairman Weaver reviewed the police activity report for November 2020.
2. Fines received from the magistrate for November 2020 were $404.60.

**Fire Company:**

1. Fire Chief Duane Hildebrand reviewed the activity report for November 2020, which consisted of 61 EMS calls and 59 Fire and Rescue calls for a total of 120 incidents for the month.

**Road Department:**

1. Chairman Weaver reviewed the road department report for November 2020 and placed the report on the front table for public review.

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**Zoning Report**:

1. Henry Mleczynski, Zoning Officer read the Zoning Report for November 2020 which included five (5) permits that were issued and mentioned no permits were denied. There were three site violations in November which will be addressed in December.
2. Chairman Weaver placed the Zoning Log for November 2020 on the front table.
3. There were no Zoning Hearings scheduled for December 2020.

**Emergency Management**:

1. Thomas Mundie, Emergency Management Coordinator, was not in attendance and no report was presented.

**Sugarloaf Recreation Board and (Larock Field) and Tomhicken Playground Association:**

1. The Sugarloaf Rec Board has cancelled all meetings and events for the rest of the year.
2. All events and meetings of the Tomhicken Playground Association for this season have been cancelled.

**Planning Commission**:

1. The Planning Commission held their regular meeting on December 7, 2020. The minutes were received.
2. The next scheduled meeting will include reorganization and will be held on Monday, January 4, 2021 at 7:00 P.M.

**Subdivision, Lot Consolidation and Land Development**:

1. **Hilliard Minor Subdivision Final Plan:**
2. Received plans on November 6, 2020. The plans have been submitted to all necessary agencies for their review and comments.
3. Correspondence was received from Brior Environmental Services, Inc. on November 24, 2020 with comments.
4. Received First Review from JTB Surveying and Engineering on December 1, 2020 with comments.
5. Received correspondence from Luzerne County Planning and Zoning on December 3, 2020 with comments.
6. The Planning Commission accepted the Hilliard Minor Subdivision Final Plan as administratively complete on December 7, 2020.

**Old Business:**

1. Old Berwick Road Improvement Project: Atty. Joseph Ferdinand provided an update on progress with the project and the status of the Pilot litigation. At this time construction continues with no obstruction from Pilot.

**New Business:**

1. 2021 Tentative Budget is now open for public review during regular business hours until December 21, 2020, as was duly advertised in the Standard Speaker on November 27, 2020. The total millage for general appropriations will be 1.6 mils or $0.16 per $100.00 of valuation.
2. The Supervisors will have their Regular Meeting with the first item of business being Reorganization on Monday, January 4, 2021 at 6:00 P.M.
3. The Auditor’s Reorganization meeting will be held on Tuesday, January 5, 2021 at 6:00 P.M.
4. Advertisements for upcoming meetings:
5. A motion was made by Chairman Yost, seconded by Supervisor DiSabella, to advertise for a Special Meeting to be held on Tuesday, December 29, 2020 at 8:00 A.M. to discuss the Tax Levy for 2021, the 2021 Budget, and for any year end business. The motion passed unanimously.

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**New Business (Cont.)**

1. A motion was made by Chairman Weaver, seconded by Supervisor DiSabella to advertise the Auditor’s Reorganization meeting to be held on Tuesday, January 5, 2021 at 6:00 P.M.

The motion passed unanimously.

1. A motion was made by Supervisor Yost, seconded by Supervisor DiSabella, to advertise the 2021 meeting dates for all of the 2021 Township Board meetings. The motion passed unanimously.

**Public Comment:**

1. Andy Anderson inquired if it could be considered to use full time police officers instead of part time. Mr. Anderson also revisited discussions held between himself and Chairman Weaver at the November meeting and once again expressed his dissatisfaction with the tone and content of the discussion, informed the Supervisors that he would be providing the local media with transcripts of the meeting and called for Chairman Weaver’s resignation. Chairman Weaver once again offered his apologies to Mr. Anderson. Chairman Weaver also requested a copy of the audio recording of the aforementioned meeting from Township Administration.

**Adjournment**: Supervisor DiSabella wished all in attendance a Merry Christmas and with no further business to attend to, a motion was made by Chairman Weaver, seconded by Supervisor DiSabella, to adjourn the meeting at 7:19 P.M. The motion passed unanimously.

All reports or correspondence mentioned during this meeting were available for review at the front table. Copies were provided upon request after the meeting.

REY: et

 Richard E. Yost

 Secretary