

Supervisors Meeting – November 9, 2021

The Regular Meeting of the Sugarloaf Township Supervisors was held on Tuesday, November 9, 2021, at 7:00 P.M. at the Municipal Building, 858 Main Street, Sugarloaf, PA 18249. The meeting was duly advertised in the Standard Speaker on December 15, 2020.

Attendance: In attendance were Chairman Rick Weaver, Supervisor Richard Yost, and Supervisor Joseph DiSabella. Also in attendance were Atty. Joseph Ferdinand, Zoning Officer Henry Mleczynski, Township Office Manager Elizabeth Tolan and Township Administrative Assistant Lori Webster.

Pledge of Allegiance

Public Comment: There was no public comment on the agenda items.

Work Session: A work session to discuss the tentative budget for 2022 was held on November 4, 2021, as duly advertised in the Standard Speaker on October 30, 2021.

Resolution No. 19 of 2021 - ARPA Appropriation of Funds: Resolution No. 19 of 2021 regarding an allowable appropriation of ARPA (American Rescue Plan Act) was presented to the Board of Supervisors for consideration. A motion was made by Supervisor Yost, seconded by Supervisor DiSabella to approve Resolution No. 19 of 2021 as presented. The motion passed unanimously.

Resolution No. 20 of 2021 – 2021 MTF Grant Submission: Resolution No. 20 of 2021 regarding submission of a Multimodal Transportation Fund Grant through the Pennsylvania Department of Transportation Fund in the amount of \$541,779.00 to be used towards Phase III improvements to Old Berwick Road and RT 93 was presented to the Board of Supervisors for approval and signature to meet the Grant Submission Requirements. A motion was made by Supervisor DiSabella, seconded by Supervisor Yost, to approve Resolution No. 20 of 2021 as presented. The motion passed unanimously.

Resolution No. 21 of 2021 – A Resolution Eliminating Police Officers' Contribution to the Police Pension Plan for the Year 2022.: Resolution No. 21 of 2021 regarding the elimination of police officers' contribution to the Police Pension Plan for the year 2022 was presented to the Board of Supervisors. A motion was made by Chairman Weaver, seconded by Supervisor Yost, to approve Resolution No. 21 of 2021 as presented. The motion passed unanimously.

Minutes: Chairman Weaver asked if there were any additions or corrections to the Minutes of the Regular Meeting held on October 12, 2021. A motion was made by Supervisor Yost, seconded by Supervisor DiSabella, to approve the minutes of the Regular Meeting as presented. The motion passed unanimously, and copies were placed on the front table for public review.

Bills: Supervisor Yost read the Income and Expense Report of the General Fund from October 2021. A motion was made by Chairman Weaver, seconded by Supervisor DiSabella to approve the bills as read, and to pay any and all bills in all funds that become due before the next regular meeting. The motion passed unanimously, and copies were placed on the front table for public review.

Financial Statement: Chairman Weaver mentioned that the financial statement is attached to all agendas. A motion was made by Chairman Weaver, seconded by Supervisor Yost, to dispense reading and approve the financial statement as presented. The motion passed unanimously. Supervisor Yost signed the Financial Statement.

Police Department: Officer Steinbacher reviewed the police activity report for October 2021. There were 120 calls. Magistrate fines collected for October 2021 amounted to \$1,603.14. The Police Department received a \$500.00 donation from Christ Evangelical Lutheran Church from proceeds from their Apple Fest. A thank you note has been sent from the Supervisors and Police Chief. Mrs. Helen Roth made a presentation to the Police Department of donations that she collected from residents and businesses in the amount of \$10,870.00. Officer Steinbacher expressed the department's appreciation for all the support the community has shown.

Fire Company: Fire Chief Duane Hildebrand reported that there were 79 calls for the month of October 2021 consisting of 51 EMS calls and 28 Fire and Rescue calls.

Road Department: The Road Department Report for October 2021 was reviewed by Chairman Weaver. The Road Department Report was then placed on the front table for public review.

Zoning Report: The Zoning Officer read the Zoning Report for October 2021 which included six (6) permits that were issued, one (1) denied and four complaints handled, one concerning chickens, one regarding stormwater concerns and two neighbor disputes. Chairman Weaver placed the Zoning Log for October 2021 on the front table.

Proposed Zoning Ordinance No. 2021-3: An Ordinance amending Section 604 of The Sugarloaf Township Zoning Ordinance was duly advertised in the Standard Speaker on October 22 and October 29, 2021 and was presented to the Board of Supervisors for consideration of approval. A motion was made by Supervisor Yost, seconded by Supervisor DiSabella to approve Ordinance No. 2021-3 as presented. The motion passed unanimously.

Proposed Zoning Ordinance No. 2021-4: An Ordinance amending Section 603.3 of The Sugarloaf Township Zoning Ordinance was duly advertised in the Standard Speaker on October 22 and October 29, 2021 and was presented to the Board of Supervisors for consideration of approval. A motion was made by Chairman Weaver, seconded by Supervisor DiSabella to approve Ordinance No. 2021-4 as presented. The motion passed unanimously.

Emergency Management: Thomas Mundie, Emergency Management Coordinator gave his report for October 2021. There will be a Full Drill which is scheduled for Fall 2022. There are no other drills scheduled at this time. He provided the township with a proposed resolution to be considered at the December Supervisors meeting in support of the Pennsylvania Semiquincentennial (America250PA).

1. **Sugarloaf Recreation Board (Larock Field):** The Recreation Committee did not meet in November due to lack of quorum. However, the following items were approved unanimously and are forwarded to the Supervisors for consideration.
 - a. Tentative date for the car show to benefit the Police Department is June 4, 2022. The recreation committee has requested that any township requirements to be submitted to the board regarding this event.
 - b. Valley Chiefs will host the All-Star game on November 20th. The games will start in the afternoon and finish by 7:30 pm.
 - c. It was noted that Mr. Nate Yost has resigned his position, the Recreation Committee wish him the best and thank him for all that he did.

The next meeting will be held on December 1, 2021.

Tomhicken Playground Association: Minutes have been received for the meeting on October 20, 2021. There are several requests submitted to the Board of Supervisors for consideration and they can be found in the minutes. This was the last meeting to be held at the playground hall and they will open for the season in April 2022. The supervisors discussed items to be done to close the facility for the winter.

Planning Commission: The Planning Commission meeting was held on November 1, 2021, at 7:00 p.m. The minutes were received and placed on the front table for review. The next scheduled meeting of Planning Committee will be held on December 6, 2021, at 7:00 p.m.

Subdivision, Lot Consolidation and Land Development:

1. **Pecora Subdivision:** Preliminary/Final Plan – Review # 2 was received from RJD Environmental with comments. Completed Component 2 Sewage Facilities Planning Module was received from Brior Environmental Services. The Planning Commission has granted a waiver for wetland delineation and has also passed a motion to grant Final Approval. The plans were submitted to the Board of Supervisors for approval and signature. A motion was made by Chairman Weaver, seconded by Supervisor Yost to approve the plans as submitted. The plans were then signed by the Supervisors at the end of the meeting.
2. **Preliminary Final Minor Subdivision Lands of Schiavo and Simons:** Second Review was received from JTB Surveying and Engineering with comments. Response was received from Barry Isett and Associates in response to JTB comments and an additional waiver was requested. The Planning Commission granted a 60-day extension to the applicant.
3. **LERTA Application:** In response to Atty. Ferdinand's request for input, the Planning Commission is reserving comment until further information is received.

Old Business:

1. **LERTA Application Crossroads XOX LLC:** As duly advertised in the Standard Speaker on October 29, 2021, a Public Hearing was held immediately following the Board of Supervisors Meeting to hear Public Comment on this matter. Residents were asked to hold their comments on this issue for the Public Meeting, and at such time to observe the five minute per resident requirement to ensure all residents have the opportunity to be heard.
2. **Old Berwick Road Fuel Spill:** Cost analysis has been provided by Barry Isett and Associates and recommendation received for a Maintenance Bond agreement regarding possible future damage to this section of road as a result of the fuel spill in the amount of \$24,374.90. A motion was made by Supervisor Yost, seconded by Supervisor DiSabella to approve Atty. Ferdinand proceeding with writing an agreement for this amount. The motion passed unanimously.
3. **Radon Test Kits:** The PADEP has agreed to provide the township with 100 kits to make available at the Township Office for residents, along with information sheets. These kits should be available by Mid-December. An update on pick-up availability will be provided at the December Board of Supervisors Meeting.
4. **LSA Grant Audits OBR:** The combined audit for the LSA Grants for the Old Berwick Road Project have been completed by Frey and Co., CPAs and said audits have been forwarded to the DCED. The audits found no Material Weaknesses, Deficiencies or Noncompliance material to financial statements.

New Business:

1. The next scheduled meeting of the Supervisors will be held on Tuesday, December 14, 2021, at 7:00 PM.
2. A second surplus claim check in the amount of \$38,699.55 was received on November 1, 2021, from BENECON.
3. A motion was needed to set a date and to advertise a work session for discussion to finalize the 2022 Budget. A second date was needed for a Special Meeting to finalize and approve the budget for display. After discussion, the Supervisors decided to hold the work session at 10:00 on November 16, 2021 with the Special Meeting immediately following to finalize and then approve the budget for display. A motion was made by Chairman Weaver, seconded by Supervisor Yost to approve advertising the work session for the 2022 budget and a Special Meeting for approval of the 2022 budget. The motion passed unanimously.

Correspondence received since the last meeting: Correspondence received since the last meeting was reviewed.

Public Comment:

Mr. Anderson spoke about how pleased the residents were with the police and that more police were needed as crime is up. Chairman Weaver challenged that statement and requested that prior to engaging in public comment that residents research the material they would like to discuss so that they can provide accurate information to the Supervisors when airing their concerns. Chairman Weaver reiterated his support to the Police Department, but also expressed concerns regarding the budget and funds available to repair the Township Roads. A possible tax increase was mentioned by both parties.

Adjournment: With no further business to attend to, a motion was made by Chairman Weaver, seconded by Supervisor Yost, to adjourn the meeting at 7:40 P.M. The motion passed unanimously.

It was noted that all reports or correspondence mentioned during this meeting were available for review at the front table, copies to be provided, upon request, after the meeting.



Richard E. Yost
Secretary

REY/et

FINANCIAL STATEMENT

October 28, 2021

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|---|-----------|------------------|
| <u>GENERAL FUND</u> | <u>\$</u> | <u>598983.30</u> |
| <u>STATE FUND</u> | <u>\$</u> | <u>61988.73</u> |
| <u>MACHINERY FUND</u> | <u>\$</u> | <u>118673.84</u> |
| <u>FIRE FUND</u> | <u>\$</u> | <u>1148.52</u> |
| <u>PAYROLL FUND</u> | <u>\$</u> | <u>9023.12</u> |
| <u>OAKHILL VILLAGE STREET LIGHT FUND</u> | <u>\$</u> | <u>6497.97</u> |
| <u>DIPPLE MANOR STREET LIGHT FUND</u> | <u>\$</u> | <u>2473.89</u> |
| <u>SUGARLOAF SEWER FUND</u> | <u>\$</u> | <u>524843.75</u> |
| <u>PETTY CASH FUND</u> | <u>\$</u> | <u>72.94</u> |
| <u>LSA GRANT ACCOUNT – PHASE 1 OLD BERWICK ROAD</u> | <u>\$</u> | <u>0- Closed</u> |
| <u>LSA GRANT ACCOUNT – PHASE 111 OLD BERWICK ROAD</u> | <u>\$</u> | <u>0- Closed</u> |
| <u>MTF GRANT ACCOUNT – PHASE 111 OLD BERWICK ROAD</u> | <u>\$</u> | <u>8551.09</u> |
| <u>SUGARLOAF RECREATION BOARD</u> | <u>\$</u> | <u>10180.50</u> |
| <u>TOMHICKEN PLAYGROUND ASSOC</u> | <u>\$</u> | <u>2675.48</u> |

Richard E. Fort *11/9/21*