SUPERVISORS MEETING AGENDA

November 9, 2021

The regular meeting of the Sugarloaf Township Supervisors is being held on Tuesday evening,

November 9, 2021, at 7:00 p.m. at the Municipal Building, 858 Main Street, Sugarloaf, PA 18249, as was duly advertised in the Standard Speaker on December 15, 2020.

**Attendance:** Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

**Pledge of Allegiance to the Flag:**

**Public Comment on Items on Agenda Only:** There is a five (5) minute limit for residents and taxpayers.

**Executive Work Session:** An Executive Work Session was held on October 11, 2021, for personnel reasons.

**Work Session:** A work session to discuss the tentative budget for 2022 was held on November 4, 2021, as duly advertised in the Standard Speaker on October 30, 2021.

**Resolution No. 19 of 2021 - ARPA Appropriation of Funds:**  Resolution No. 19 of 2021 regarding an allowable appropriation of ARPA (American Rescue Plan Act) is presented to the Board of Supervisors for consideration. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to (approve, table, deny) Resolution No. 19 of 2021 as presented. Roll Call: Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

**Resolution No. 20 of 2021 – 2021 MTF Grant Submission:**  Resolution No. 20 of 2021 regarding submission of a Multimodal Transportation Fund Grant through the Pennsylvania Department of Transportation Fund in the amount of $541,779.00 to be used towards Phase III improvements to Old Berwick Road and RT 93 is presented to the Board of Supervisors for approval and signature to meet the Grant Submission Requirements. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to (approve, table, deny) Resolution No. 20 of 2021 as presented. Roll Call: Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

**Resolution No. 21 of 2021 – A Resolution Eliminating Police Officers’ Contribution to the Police Pension Plan for the Year 2022.:**  Resolution No. 21 of 2021 regarding the elimination of police officers’ contribution to the Police Pension Plan for the year 2022. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to (approve, table, deny) Resolution No.21 of 2021 as presented. Roll Call: Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

**Minutes:** Chairman Weaver will ask if there were any additions or corrections to the Minutes of the Regular Meeting, October 12, 2021. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to (approve, table, deny) the minutes of the Regular Meeting as presented. Roll Call: Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

(Copies are on the front table for public review)

**Bills:** Supervisor Yost will read the Income and Expenses Report of the General Fund for October 2021. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the bills as read, and to pay any and all bills in all funds that become due before the next regular meeting.

Roll Call: Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

**Financial Statement**: Chairman Weaver will mention that the financial statement is attached to all agendas. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to dispense reading and approve the financial report.

Roll Call: Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

Supervisor Yost will sign the Financial Statement.

**Police Department:** (Chairman Weaver)

1. Chairman Weaver will review the police activity report for October 2021.
2. Magistrate fines collected for October 2021 were $1,603.14.
3. The Police Department received a $500.00 donation from Christ Evangelical Lutheran Church from proceeds from their Apple Fest. A thank you note has been sent from the Supervisors and Police Chief.
4. Mrs. Helen Roth has a presentation she would like to make to the Police Department and will be called to the podium at this time.

**Fire Company:** (Chairman Weaver)

1. Fire Chief Duane Hildebrand will provide the Fire Department Activity Report for October 2021.

**Road Department:** (Chairman Weaver)

1. The road department report for October 2021 will be reviewed by Chairman Weaver.

**Zoning Report:** (Chairman Weaver)

1. The Zoning Officer will read the Zoning Report for October 2021 which included six (6) permits that were issued, and one (1) denied. Chairman Weaver will place the Zoning Log for October 2021 on the front table.
2. **Proposed Zoning Ordinance No. 2021-3**: An Ordinance amending Section 604 of The Sugarloaf Township Zoning Ordinance has been duly advertised in the Standard Speaker on October 22 and October 29, 2021 and is now presented to the Board of Supervisors for consideration of approval. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to (approve, not approve, table) Ordinance No. 2021-3.

Roll Call: Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

1. **Proposed Zoning Ordinance No. 2021-4**: An Ordinance amending Section 603.3 of The Sugarloaf Township Zoning Ordinance has been duly advertised in the Standard Speaker on October 22 and October 29, 2021 and is now presented to the Board of Supervisors for consideration of approval. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to (approve, not approve, table) Ordinance No. 2021-4.

Roll Call: Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

**Emergency Management:** (Chairman Weaver)

1. Thomas Mundie, Emergency Management Coordinator, will give a report for October 2021.

**Sugarloaf Recreation Board (Larock Field):** (Supervisor DiSabella)

1. The Recreation Committee did not meet in November due to lack of quorum. However, the following items were approved unanimously and are forwarded to the Supervisors for consideration.
	1. Tentative date for the car show to benefit the Police Department is June 4, 2022. The recreation committee has requested that any township requirements to be submitted to the board regarding this event.
	2. Valley Chiefs will host the All-Star game on November 20th. The games will start in the afternoon and finish by 7:30 pm.
	3. It is noted that Mr. Nate Yost has resigned his position, the Recreation Committee wish him the best and thank him for all that he did.
2. The next meeting will be held on December 1, 2021.

**Tomhicken Playground Association:** (Supervisor DiSabella)

1. Minutes have been received for the meeting on October 20, 2021. There are several requests submitted to the Board of Supervisors for consideration and they can be found in the minutes. This was the last meeting to be held at the playground hall and they will open for the season in April 2022.

**Planning Commission:** (Supervisor DiSabella)

1. The Planning Commission meeting was held on November 1, 2021, at 7:00 p.m. The minutes have been received and will be placed on the front table for review.
2. The next scheduled meeting of Planning Committee will be held on December 6, 2021, at 7:00 p.m.

**Subdivision/Lot Consolidations/Land Development:** (Supervisor DiSabella)

1. **Pecora Subdivision:** Preliminary/Final Plan – Review # 2 was received from RJD Environmental with comments. Completed Component 2 Sewage Facilities Planning Module was received from Brior Environmental Services. The Planning Commission has granted a waiver for wetland delineation and has also passed a motion to grant Final Approval. The plans are now submitted to the Board of Supervisors for approval and signature. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to (approve, not approve, table) plans as submitted.

Roll Call: Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

1. **Preliminary Final Minor Subdivision Lands of Schavo and Simons:** Second Review was received from JTB Surveying and Engineering with comments. Response was received from Barry Isett and Associates in response to JTB comments and an additional waiver was requested. The Planning Commission granted a 60-day extension to the applicant.
2. **LERTA Application:** In response to Atty. Ferdinand’s request for input, the Planning Commission is reserving comment until further information is received.

**Old Business:**

1. **LERTA Application Crossroads XOX LLC:** As duly advertised in the Standard Speaker on October 29, 2021, a Public Hearing will be held immediately following the Board of Supervisors Meeting this evening to hear Public Comment on this matter. Residents are asked to hold their comments on this issue for the Public Meeting, and at such time to observe the five minute per resident requirement to ensure all residents have the opportunity to be heard.
2. **Old Berwick Road Fuel Spill:**  Cost analysis has been provided by Barry Isett and Associates and recommendation received for a Maintenance Bond agreement regarding possible future damage to this section of road as a result of the fuel spill in the amount of $24,374.90. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to (approve, not approve, table) Atty. Ferdinand proceeding with writing an agreement for this amount.

Roll Call: Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

1. **Radon Test Kits:** The PADEP has agreed to provide the township with 100 kits to make available at the Township Office for residents, along with information sheets. These kits should be available by Mid-December. An update on pick up availability will be provided at the December Board of Supervisors Meeting.
2. **LSA Grant Audits OBR:** The combined audit for the LSA Grants for the Old Berwick Road Project have been completed by Frey and Co., CPAs and said audits have been forwarded to the DCED. The audits found no Material Weaknesses, Deficiencies or Noncompliance material to financial statements.

**New Business:**

1. The next scheduled meeting of the Supervisors will be held on Tuesday, December 14, 2021, at 7:00 PM.
2. A second surplus claim check in the amount of $38,699.55 was received on November 1, 2021, from BENECON.
3. A motion is needed to set a date and to advertise a work session for discussion to finalize the 2022 Budget. A second date is needed for a Special Meeting to finalize and approve the budget for display. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to (approve, not approve, table) advertising the work session for the 2022 budget and a Special Meeting for approval of the 2022 budget. Roll Call: Yost, \_\_\_\_\_; DiSabella, \_\_\_\_\_; Weaver, \_\_\_\_\_.

**Correspondence received since the last meeting:**

* PA Dept. of Labor information on prevailing wage for LSA Program
* Correspondence from Gillespie, Miscavige & Ferdinand to Frey and Co. CPAs in response to questions for audit.
* Copy of letter from Gillespie, Miscavige & Ferdinand to the Planning Committee requesting input on the LERTA Application from Crossroads XOX, LLC.
* Revised posting notice from Gillespie, Miscavige & Ferdinand for the Public Hearing on November 9, 2021.
* Information from the DEP regarding Pilot Travel Centers LLC diesel fuel spill remediation.
* Email copy from Atty. Seach with confirmation from Catherine E. Durso of Fitzpatrick Lentz & Bubba P.C. stating that requested Zoning Appeal continuation date for Crossroads XOX, LLC.

will not be counted against the time frame within which to hold the first hearing.

* Notification from Atlas Technical Consultants LLC on behalf of Pilot Travel Centers, LLC advising that Final Report to the DEP had been submitted stating remediation performed has attained compliance with the Statewide Health cleanup standard.
* Copy of correspondence from CSJMA to Mr. Laczi of DEP in response to Notice of Violation to the CSJMA dated October 21, 2021.
* Email from Scott Novatnak from the DEP stating a delay in review of our Joint Official Sewage Plan due to staffing difficulties, stating we will be advised of next steps once review is complete.

**Public Comment:** There is a five (5) minute limit for residents and taxpayers.

**After Adjournment, there will be a five-minute recess after which the Public Hearing will begin**.

**Adjournment:** With no further business to attend to, a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.

Please note that all reports or correspondence mentioned during this meeting can be reviewed at the front table. If you would like to have a copy, one will be provided to you after the meeting.