

Supervisors Meeting – March 15, 2022

The Regular Meeting of the Sugarloaf Township Supervisors was held on Tuesday, March 15, 2022, at 6:00 P.M. at the Municipal Building, 858 Main Street, Sugarloaf, PA 18249. The meeting was duly advertised in the Standard Speaker on December 15, 2021.

Attendance: In attendance were Chairman Rick Weaver, Supervisor Richard Yost, and Supervisor Joseph DiSabella. Also in attendance were Atty. Joseph Baranko, Township Office Manager Elizabeth Tolan, and Township Administrative Assistant Lori Webster.

Pledge of Allegiance

Public Comment: There was no public comment on the agenda items.

Special Meeting: A special meeting was held on March 3, 2022, for the purpose of voting on the submission of a statewide LSA Grant application and to reinstate seasonal park janitors. The minutes were presented for approval. A motion was made by Supervisor DiSabella, seconded by Supervisor Yost, to approve the minutes of the Special Meeting as presented. The motion passed unanimously, and copies were placed on the front table for public review.

Fuel Bids: Chairman Weaver asked if there were any outstanding fuel bids. The request for bids was duly advertised in the Standard Speaker on February 17th and February 23rd, 2022. The bids were for 1) 5,000 gallons, more or less of over-the-road, low sulfur diesel fuel, and 2) 5,000 gallons more or less of unleaded gasoline (87) octane, with both items to be delivered to the Township tanks. The Bid Sheets were attached to the agenda. Vendors were given the option to bid on one or both items. A motion was made by Supervisor Yost, seconded by Chairman Weaver, to award the bid for diesel fuel to M&J Excavation Inc. in the amount of \$0.40 over rack pricing, and to award the bid for unleaded gasoline to Button Oil in the amount of \$0.48 over rack pricing. The motion passed unanimously.

Minutes: Chairman Weaver asked if there were any additions or corrections to the Minutes of the Regular Meeting held on February 15, 2022. A motion was made by Supervisor DiSabella, seconded by Supervisor Yost, to approve the minutes of the Regular Meeting as presented. The motion passed unanimously, and copies were placed on the front table for public review.

Bills: Supervisor Yost read the Income and Expense Report of the General Fund from February 2022. A motion was made by Chairman Weaver, seconded by Supervisor DiSabella, to approve the bills as read, and to pay any and all bills in all funds that become due before the next regular meeting. The motion passed unanimously, and copies were placed on the front table for public review.

Financial Statement: Chairman Weaver mentioned that the financial statement is attached to all agendas. A motion was made by Chairman Weaver, seconded by Supervisor Yost, to dispense reading and approve the financial statement as presented. The motion passed unanimously. Supervisor Yost signed the Financial Statement.

Police Department: Chairman Weaver reviewed the police activity report for February 2022. Magistrate fines collected for February 2022 amounted to \$1,151.95. There were also two checks received in the total amount of \$83.43 from Luzerne County Department of Probation Services. Supervisor DiSabella made mention of speeding vehicles between the hours of 10:00 pm and 1:00 am on the Rock Glen Road.

Fire Company: Fire Chief Duane Hildebrand reported that there were 79 calls for the month of February 2022 consisting of 54 EMS calls and 25 Fire and Rescue calls. Chief Hildebrand mentioned that there are Chicken Bar-B-Que Tickets available at the Township Office.

Road Department: Chairman Weaver reviewed the Road Department Report for February 2022. The Road Department Report was then placed on the front table for public review.

Zoning Report: Chairman Weaver reviewed the Zoning report for February 2022 which included three (3) permits that were issued, and one (1) denied. Chairman Weaver placed the Zoning Log for February 2022 on the front table. Chairman Weaver mentioned there is a zoning hearing taking place on March 28, 2022, at 7:00 P.M. at the municipal meeting room.

Emergency Management: Thomas Mundie, Emergency Management Coordinator was not present at the meeting.

Sugarloaf Recreation Board (Larock Field): The recreation committee met on March 2, 2022. The minutes have been received. M. Skuba and J. Wolfe walked through the Larock Field Area with Township Office Manager E. Tolan to review priorities for submission of a statewide LSA Grant. The township has provided a grant submission for a Statewide LSA Gaming Grant, the project submitted includes major renovation of the Larock Recreation Complex as well as improvements to Tomhicken Playground and the Municipal property. Weather permitting the recreation areas will be opened on or about April 1, 2022.

The Tomhicken Playground Association: The next scheduled meeting will be held Wednesday, April 13, 2022, at 7:00 P.M. A list of community events taking place at the Tomhicken Playground have been submitted to the township office. The events which are subject to change are:

Easter Party – April 24, 2022, 12pm to 4pm

Xmas in July – July 24, 2022, 12 pm to 4 pm

Community Day – August 28, 2022, 12 pm to 6 pm

Halloween Party – October 23rd 12 pm to 4 pm

There are also private parties scheduled for April 9, May 14, August 7, and Sept 3,4,

Planning Commission: The March Planning Commission Meeting was held on March 7, 2022. The minutes had not yet been received. The next scheduled Meeting of the Planning Commission will be April 4, 2022, at 7:00 PM

Subdivision, Lot Consolidation and Land Development:

1. Crossroads XOX, LLC:

a. Review was received from RJD Engineering with comments.

b. Review was received from Luzerne County Planning Commission with comments

2. Sugarloaf Logistics, LLC:

a. Correspondence received from The Seach Law Office with comments that the zoning hearing board denied their request for special exception.

b. Correspondence received from The Seach Law Office that Sugarloaf Logistics LLC has appealed the board's denial. The matter is now pending in Luzerne County Court of Common Pleas.

3. Bolus Land Development:

- a. Revised plans were received and are available for review.
- b. A 90-day extension was granted by the planning committee.

Old Business: A grant submission was made to the Statewide LSA Grant Program for the Sugarloaf Township Recreation and Municipal Property Improvement Project. The grant request includes extensive renovation of the Larock Recreation Field, improvements to the Tomhicken Playground, completion of the Police Department back parking lot, access road and landscaping, and municipal parking lot improvements, as well as a new municipal sign.

New Business:

1. The next scheduled meeting of the Supervisors will be held on Tuesday April 19, 2022, at 6:00 p.m.
2. It was noted that the Municipal Office has relocated to the other side of the hall where the Police Department previously had their offices in the Municipal Building. Their phone number remains the same.
3. Notice of Payment of Liquids Fuels was made for 2022 in the amount of \$175,532.43. This is down from last year's amount of \$182,464.65.
4. Notice of Payment of Road Turnback Annual Maintenance was made for 2022 in the amount of \$40,280.00. This is the same amount that was received in 2021.
5. **Resolution No. 11 of 2022:** A resolution was presented to allow Rickey D. Weaver and Richard E. Yost as authorized signatures for business conducted with Whitmoyer Ford, Inc. / Whitmoyer Buick-Chevrolet. Inc. and/or Whitmoyer Auto Group. A motion by was made by Chairman Weaver, seconded by Supervisor DiSabella, to adopt Resolution No. 11 of 2022 as presented. The motion passed unanimously.

Correspondence received since the last meeting: Correspondence received since the last meeting was reviewed.

Public Comment: There was no public comment.

Adjournment: With no further business to attend to, a motion was made by Chairman Weaver, seconded by Supervisor Yost, to adjourn the meeting at 7:25 P.M. The motion passed unanimously.

It was noted that all reports or correspondence mentioned during this meeting were available for review at the front table, copies to be provided, upon request, after the meeting.



Richard E. Yost
Secretary/Treasurer

REY/et

FINANCIAL STATEMENT

February 2022

<u>GENERAL FUND</u>	\$	<u>257,158.29</u>
<u>STATE FUND</u>	\$	<u>26,437.46</u>
<u>MACHINERY FUND</u>	\$	<u>68,252.35</u>
<u>FIRE FUND</u>	\$	<u>418.09</u>
<u>PAYROLL FUND</u>	\$	<u>8,979.45</u>
<u>OAKHILL VILLAGE STREET LIGHT FUND</u>	\$	<u>6,115.21</u>
<u>DIPPLE MANOR STREET LIGHT FUND</u>	\$	<u>1,589.21</u>
<u>SUGARLOAF SEWER FUND</u>	\$	<u>550,610.76</u>
<u>PETTY CASH FUND</u>	\$	<u>133.09</u>
<u>LSA GRANT ACCOUNT – PHASE 1 OLD BERWICK ROAD</u>	\$	<u>0- Closed</u>
<u>LSA GRANT ACCOUNT – PHASE 111 OLD BERWICK ROAD</u>	\$	<u>0- Closed</u>
<u>MTF GRANT ACCOUNT – PHASE 111 OLD BERWICK ROAD</u>	\$	<u>8,557.96</u>
<u>SUGARLOAF RECREATION BOARD</u>	\$	<u>10,116.62</u>
<u>TOMHICKEN PLAYGROUND ASSOC</u>	\$	<u>2,677.63</u>
<u>ARP FUNDS</u>	\$	<u>65,774.03</u>

Richard E. Yost

3/15/2022

2022 Fuel Bids

BID PACKAGES RECEIVED	BID AMOUNT - Diesel	BID AMOUNT -	10% BID BOND	BID COMPLETE
	Over the road Low Sulfur Fuel	Unleaded Gasoline 87 Octane		
M&J Excavation Inc. 1618 Spruce Street Bloomsburg, PA 17815 Melissa Sidari	.40 over rack	No Bid	Yes	Yes
Button Oil Company P.O. Box 8 Mountain Top, Pa. 18707 Frank	.48 over rack	.48 over rack	Yes	Yes