

SUPERVISORS MEETING AGENDA July 19, 2022

The regular meeting of the Sugarloaf Township Supervisors is being held on Tuesday, July 19, 2022, at 6:00 P.M. as duly advertised in the Standard Speaker on December 15, 2021.

Attendance: Yost, ____; DiSabella, ____; Weaver ____.

Pledge of Allegiance to the Flag:

Public Comment on Items on Agenda Only: There is a five (5) minute limit for residents and taxpayers.

Minutes: Vice Chair DiSabella will ask if there were any additions or corrections to the Minutes of the Regular meeting on June 21, 2022. A motion by ____, seconded by ____, to (approve, table, deny) the minutes of the Regular Meeting as presented. Roll Call: Yost, ____; DiSabella, ____; Weaver, ____.
(Copies are on the front table for public review)

Bills: Supervisor Yost will read the Income and Expenses Report of the General Fund for June 2022. A motion by ____, seconded by ____, to approve the bills as read, and to pay any and all bills in all funds that become due before the next regular meeting. Roll Call: Yost, ____; DiSabella, ____; Weaver, ____.

Financial Statement: Vice Chair DiSabella will mention that the financial statement is attached to all agendas. A motion by ____, seconded by ____, to dispense reading and approve the financial report. Roll Call: Yost, ____; DiSabella, ____; Weaver, ____.
Supervisor Yost will sign the Financial Statement.

Police Department: (Vice-Chair DiSabella)

1. Vice Chair DiSabella will review the police activity report for June 2022.
2. Magistrate fines collected for June 2022 amounted to \$989.56. There were also three checks received in the total amount of \$284.98 from Luzerne County Department of Probation Services.
3. A check was received in the amount of \$326.88 for Reimbursement to the payroll fund for the Roving Patrol PTS Grant.
4. The Police Department has submitted a quote from Button Oil and Propane Inc. for a new tank for the Police Garage in the amount of \$1,339.11. A motion by ____, seconded by ____, to (approve, deny, table) the purchase and installation of this equipment. Roll Call: Yost, ____; DiSabella, ____; Weaver, ____.

5. Ordinance No. 5 of 2022 adopting an intermunicipal mutual aid police cooperation agreement with Butler Township and West Hazleton Borough is presented to the Supervisors for approval. This ordinance was duly advertised in the Standard Speaker on July 19, 2022 and has been on display in the municipal office for public review. A motion by _____, seconded by _____, to (approve, deny, table) Ordinance No. 5 of 2022. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____.

Fire Company: (Vice-Chair DiSabella)

1. Fire Chief Duane Hildebrand will review the activity report for June 2022.
2. The Sugarloaf Township Fire Company is requesting the Township submit a grant application for the LSA Luzerne County Grant which opened in July 2022 in the amount of \$815,000.00 for a new fire truck. The fire company has agreed to supply \$81,000.00 towards this purchase if the grant is awarded. This is the grant submission that was approved in 2021, however, due to the inflationary amount change, a new resolution is needed. A motion by _____, seconded by _____, to (approve, deny, table) Resolution No. 14 of 2022 for the Township to submit a grant request for the Sugarloaf Township Fire Company for a new Fire Engine in the amount of \$815,000.00. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____. (If approved, resolution will be signed after the meeting.)
3. The Sugarloaf Township Fire Company has requested an amendment to the Sugarloaf Subdivision and Land Development Ordinance and Fire Code, relating to Fire Hydrants. A motion is needed to advertise and display this request for consideration of adoption. A motion by _____, seconded by _____, to (approve, deny, table) to advertise and display this request for consideration. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____. (If approved, a public hearing will be advertised for public comment prior to consideration for approval.)

Road Department: (Vice-Chair DiSabella)

1. The road department report for June 2022 will be reviewed by Vice-Chair DiSabella.
2. The insurance company has determined that the Freightliner which was in the 5/25/22 accident is a total loss. They have offered the amount of \$45,433.66 as settlement if they take possession of the vehicle, or \$44,433.66 if we take the vehicle. This offer has been submitted to the supervisors for consideration.
3. A motion is needed to set the amount for the purchase of a used truck to replace the vehicle lost in the accident. The amount of \$70,000.00 which includes the insurance money has been suggested by Roadmaster Weaver. A motion by _____, seconded by _____, to (approve, deny, table) the amount of \$70,000.00 for budgetary purposes for the replacement truck. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____.

Zoning Report: (Vice-Chair DiSabella)

1. Vice Chair DiSabella will review the zoning report for the month of June 2022.
2. Correspondence was received from Atty. Seach with the Zoning Hearing Board decision for SAI Sugarloaf Realty.
3. Correspondence was received from Atty. Seach with the notification that the committee will consider the application of Curtis Pick on July 25, 2022, at 7:00 PM.
4. Ordinance No. 3 of 2022 regarding Knox Box Installation is presented to the Supervisors for approval. This ordinance was duly advertised in the Standard Speaker on July 6, 2022 and has been on display in the municipal office for public review. A motion by _____, seconded by _____, to (approve, deny, table) Ordinance No. 3 of 2022. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____.
5. Ordinance No. 4 of 2022 regarding Animal Control is presented to the Supervisors for approval. This ordinance was duly advertised in the Standard Speaker on July 6, 2022 and has been on display in the municipal office for public review. A motion by _____, seconded by _____, to (approve, deny, table) Ordinance No. 4 of 2022. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____.
6. Resolution No. 12 of 2022 regarding the appointment of alternate Zoning Hearing Board Members Rick Morelli and Robert Luchi is presented to the Supervisors for approval. A motion by _____, seconded by _____, to (approve, deny, table) appointing Mr. Morelli and Mr. Luchi as alternate members to the Zoning Hearing Board. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____.
7. Ordinance No. 2 of 2022 regarding amending the zoning ordinance of the township of Sugarloaf is presented to the Supervisors for submission to Luzerne County and the Township Planning Commission, approval to advertise and public display and to set a date for a public hearing on the matter. A motion by _____, seconded by _____, to (approve, deny, table) Ordinance No. 2 of 2022 for advertising and public display. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____.

Emergency Management: (Vice-Chair DiSabella)

1. Resolution No. 16 of 2022 is submitted to the supervisors for consideration. It is for the Adoption of the 2022 Radiological Response Plan. It should be noted that said plan has not yet been received in the municipal office for review. A motion by _____, seconded by _____, to (approve, deny, table) Resolution No. 16 of 2022 for the 2022 Radiological Response Plan. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____. (If approved, resolution will be signed after the meeting.)

Sugarloaf Recreation Board: (Supervisor DiSabella)

1. The recreation committee met on July 6, 2022. The minutes have been received.

Tomhicken Recreation Board: (Supervisor DiSabella)

1. There was a meeting held on June 15, 2022. The minutes have been received.
2. The committee requested that that the grass mowing be done on Friday instead of Saturday due to parties scheduled on the weekends.
3. The committee thanks Joe DiSabella for his donation of a bench.
4. A listing of future events has been provided to the township.

Planning Commission: (Supervisor DiSabella)

1. The July Planning Commission Meeting was held on July 5, 2022. The minutes have been received.
2. The next scheduled Meeting of the Planning Commission will be August 1, 2022, at 7:00 PM.

Subdivision/Lot Consolidation/Land Development: (Supervisor DiSabella)

1. Bolus Land Development:

- a. Josh Hoagland, an engineer on the project, refused the option of an extension for the project and advised the planning committee that his client would not attend a meeting to address the Planning Committees' questions. After much discussion at the July 5th Planning Committee meeting, a motion was made, seconded, and approved unanimously that the project was not approved since the committee did not have sufficient information regarding the project.
- b. The matter is now placed before the Board of Supervisors upon consideration of the Planning Committee denial of approval to (approve, table, deny) approval for the Bolus Land Development. A motion by _____, seconded by _____ to (approve, table, deny) the Bolus Land Development Plan.

Old Business:

1. UGI Pipeline Project: A request has been made by UGI for a new pipeline route which would cross two parcels owned by Sugarloaf Township. A Map has been provided for the Township's consideration. If the Township is agreeable to the route, and UGI determines the route is buildable, UGI will begin right of way negotiations. It does not appear that this new plan will aid in providing gas to the New Police Building. UGI has been asked to review our request once again for gas into the new building.

New Business:

1. The next scheduled meeting of the Supervisors will be held on Tuesday, August 16, 2022, at 6:00 p.m.

2. Resolution No. 13 of 2022 is submitted to the Supervisors for consideration of a MTF Grant Submission for Old Berwick Road Phase III in the amount of \$638,008.00. A motion by _____, seconded by _____, to (approve, deny, table) the Resolution No. 13 of 2022. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____.

3. Resolution No. 15 of 2022 is submitted to the Supervisors for consideration of a LSA Luzerne County Grant Submission in the amount of \$131,274.00 for paving and storm water management of the Police Station back parking lot and garage access area, the municipal parking lot, landscaping of the new police station grounds and for a new municipal sign. A motion by _____, seconded by _____, to (approve, deny, table) the Resolution No. 15 of 2022. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____.

4. The BENECON surplus was received in the amount of \$48,270.15. This amount is 75% of our total 2021 surplus distribution. Another check is expected later this year.

5. Remittance has been received from Commonwealth of Pennsylvania in the amount of \$653.77. This represents the redistribution of the first tranche (2021 distribution) of the American Rescue Plan funds. These are funds from municipalities that turned down or did not file for the ARP funds last year. The redistribution of funds is based on population. Our second full payment of ARPA funds is expected to be distributed now in August.

6. The Township has been notified of a detour plan for the upcoming road closure and detour for Hollow Road Bridge Rehabilitation Project. The detour started on July 11th and will end on October 11, 2022.

7. The Sugarloaf Tax Collector has requested the following refunds be made:
 - a. Nikkis Aquatics LLC in the amount of \$253.48
 - b. Pasquo and Brenda Pecora in the amount of \$46.38
 - c. Erik and Tiffany Sharkey in the amount of \$56.87
 A motion by _____, seconded by _____, to (approve, deny, table) the tax refunds as requested. Roll Call: Yost, _____; DiSabella, _____; Weaver, _____.

8. The township has hired Mr. Dennis Peters of Peters Consultants as the Township's new primary engineer. RJD Engineering remains our secondary engineer. Township Office Manager Elizabeth Tolan and Township Administrative Assistant Lori Webster met with Mr. Peters on Friday July 15th, 2022, to review Township policy and procedure as it relates to our engineering processes and to transfer plans and information regarding current projects.

Correspondence:

- Drawings of the revised truck parking area for Crossroads XOX, LLC were received and will be reviewed by the planning commission.
- Notification of the 2022 Consumer Confidence Report availability was received from the Hazleton City Authority. Copies can be obtained at www.hcawater.org/hazleton.

- Copy of notification of delayed submission to Sugarloaf Logistics from ePermitting at PennDOT regarding Driveway Occupancy.
- Notification from Asphalt Paving Systems regarding paving work on RT309. Sugarloaf Area will be SR93 limits from Sugarloaf Avenue East to N. Broad Street in West Hazleton. This work will take place on 7/21/22 from 6:00 AM to 6:00 PM. There will be one lane open to traffic. Residents can contact Barry Matalavage at 484-213-1526 with questions.
- Notification was received from Luzerne County Conservation District for the approval of SAI Sugarloaf Reality LLC.

Public Comment (Residents and Taxpayers only) 5-minute limit:

Adjournment: A motion to adjourn by _____, seconded by _____ at _____ P.M.

Please note that all reports or correspondence mentioned during this meeting can be reviewed at the front table. If you would like to have a copy, one will be provided to you after the meeting.