

## Supervisors Meeting – October 18, 2022

The Regular Meeting of the Sugarloaf Township Supervisors was held on Tuesday, October 18, 2022, at 6:00 P.M. at the Municipal Building, 858 Main Street, Sugarloaf, PA 18249. The meeting was duly advertised in the Standard Speaker on December 15, 2021.

**Attendance:** In attendance were Chairman Rick Weaver, Supervisor Richard Yost, and Supervisor Joseph DiSabella. Also in attendance were Township Office Manager Elizabeth Tolan and Atty. Joseph Baranko.

### **Pledge of Allegiance**

**Public Comment:** There was no public comment on the agenda items.

**Minutes:** Chairman Weaver asked if there were any additions or corrections to the Minutes of the Regular Meeting held on August 20, 2022. A motion was made by Supervisor DiSabella, seconded by Supervisor Yost, to approve the minutes of the Meeting as presented. The motion passed unanimously, and copies were placed on the front table for public review.

### **Resolution No.24 of 2022- Elimination of members contribution for the Police Pension Plan:**

Resolution No. 24 of 2022 regarding the elimination of members contribution to the Police Pension Plan was presented to the Board of Supervisors for consideration. A motion was made by Supervisor Yost, seconded by Supervisor DiSabella to approve Resolution No. 24 of 2022. The motion passed unanimously.

### **Resolution No.25 of 2022- A resolution to implement Act 57 of 2022 – Property Tax Penalty**

**Waiver Provisions:** Resolution No. 25 of 2022 regarding Property Tax Penalty Waiver Provisions was presented to the Board of Supervisors for consideration. A motion was made by Supervisor Yost, seconded by Supervisor DiSabella to approve Resolution No. 25 of 2022. The motion passed unanimously.

### **Resolution No.26 of 2022- A Resolution in support of Luzerne County Councils' urging of the Pennsylvania State Legislature to revise Pennsylvania Election Laws thereby disallowing the continued use of No-Excuse mail in and drop box voting and further instituting measures to restore election integrity:**

Resolution No. 26 of 2022 regarding support to the Luzerne County Council in regard to election integrity was presented to the Board of Supervisors for consideration. A motion was made by Chairman Weaver, seconded by Supervisor DiSabella to approve Resolution No. 26 of 2022. The motion passed unanimously.

**Resolution No.27 of 2022- For plan revisions of new development:** Resolution No. 27 of 2022 regarding plan revision for new land development regarding SAI Sugarloaf Reality was presented to the Board of Supervisors for consideration. A motion was made by Supervisor Yost, seconded by Chairman Weaver, to approve Resolution No. 27 of 2022. The motion passed unanimously.

**Bills:** Supervisor Yost read the Income and Expense Report of the General Fund from September 2022. A motion was made by Chairman Weaver, seconded by Supervisor DiSabella, to approve the bills as read, and to pay any and all bills in all funds that become due before the next regular meeting. The motion passed unanimously, and copies were placed on the front table for public review.

**Financial Statement:** Chairman Weaver mentioned that the financial statement is attached to all agendas. A motion was made by Chairman Weaver, seconded by Supervisor DiSabella to dispense reading and approve the financial statement as presented. The motion passed unanimously. Supervisor Yost signed the Financial Statement.

**Police Department:**

1. Chairman Weaver reviewed the police activity report for September 2022. There were eighty-eight calls for service.
2. Magistrate fines collected for September 2022 amounted to \$1332.68. A check was received for restitution from probation services totaling \$81.48.
3. Mr. Vladymir Bonilla will be joining the Police Department part time as Patrolman. Mr. Bonilla and his family were introduced at the end of the meeting.

**Fire Company:**

1. Fire Chief Duane Hildebrand submitted the activity report for September 2022. There were 27 Fire/Rescue and 74 EMS for a total of 101 calls.
2. Volunteer Fire Relief Association funds in the amount of \$28,110.18 were paid by the township to the Sugarloaf Fire Relief Association.

**Road Department:**

1. The road department report for September 2022 was reviewed by Chairman Weaver.
2. The Pennsylvania Department of Transportation has provided our estimated 2023 payments for Liquid Fuels and Turnback. They are:  
Liquid Fuels – \$177,314.67  
Turnback – \$40,280.00  
The Turnback payment remains consistent with 2022 funds received, however the Liquid Fuels payment is \$2,405.33 less than 2022 funding. These are estimated amounts. Final funding numbers will be received in March of 2023.

**Zoning Report:**

1. Chairman Weaver read the Zoning Report for September 2022.
2. Chairman Weaver placed the Zoning Log for September 2022 on the front table.
3. There is no Zoning Hearing Scheduled for October 2022.
4. **Salata Rezone Request:** A motion was needed to move Ordinance No.7 of 2022 prepared by Atty. Baranko to the planning committee and to establish a public hearing date. A motion was made by Chairman Weaver, seconded by Supervisor Yost, to approve moving forward with this ordinance. The motion passed unanimously.

**Emergency Management:** Mr Mundie was not in attendance due to a Federal Drill.

### **Sugarloaf Recreation Board:**

1. The recreation committee did not meet in October.
2. The Small Games of Chance License for which the municipal office submitted the application for the Recreation Committee has been received. This license is valid until November 4, 2023.
3. Freshman from MMI will have a community service day on October 26<sup>th</sup>. They are going to paint the picnic tables at Larock Park. The municipal office has purchased paint and brushes for the project.

### **Tomhicken Recreation Board:**

There was a meeting held on September 21, 2022. The minutes have been received. The requested Baby Change Station has been purchased and delivered to the hall. Still needed are handicapped walkway reinforcements which will now need to be completed next season and the new doorknobs for the bathroom. The last meeting for the season was scheduled for October 19, 2022. There is a Halloween Party scheduled for October 23<sup>rd</sup> from 12:00 PM to 4:00 PM. (Note: this event at the time of minute preparation was moved to October 30, 2022 from 12:00 PM – 3:00 PM).

### **Planning Commission:**

The September Planning Commission Meeting was held October 3, 2022. The minutes have been received. The next scheduled Meeting of the Planning Commission will be November 7, 2022, at 7:00 PM.

### **Subdivision/Lot Consolidation/Land Development:**

1. **State RT.93 Convenience Store and Gas Station:** A request for extension was received for 90 days for the Township review and decision through January 27, 2023 to allow for additional planning meetings to work through any remaining review comments and / or design concerns.

### **Old Business:**

An advertised work session for budget discussions for the 2023 budget was held on October 17, 2022

### **New Business:**

1. The next scheduled meeting of the Supervisors will be held on Tuesday November 15, 2022, at 6:00 p.m.
2. An executive session for personnel purposes was held on October 11, 2022.
3. Deborah DiSabella, the Sugarloaf Township Tax collector will be holding additional hours at the municipal office for collection. She will be here at the municipal building October 24<sup>th</sup>, 2022 from 9:00AM- 11:00 AM and October 31<sup>st</sup>, 2022 from 3:00 PM to 6:00 PM.
4. Real Estate Transfer Taxes were received in the amount of \$10,191.83.
5. Mr. Nicholas Larock has submitted a letter of interest for the future Maintenance Appeals Committee Board membership. Mr. Larock currently holds the position of Auditor for the Township.

6. PSATS has notified townships regarding LIHWAP. Pennsylvanians who need financial assistance with water or wastewater bills have until October 28<sup>th</sup> to apply. LIHWAP is a temporary assistance program funded by the American Rescue Plan Act that helps families with past-due water bills, terminated service, or received a termination notice. Grants are issued directly to service providers and families must meet income requirements. More information can be found on the Community Bulletin Board.
7. PURTA Tax Distribution was received in the amount of \$1,446.90.
8. Final Payment was received for the Welsh Road Grant Project from Luzerne Conservation District in the amount of \$64,376.74.

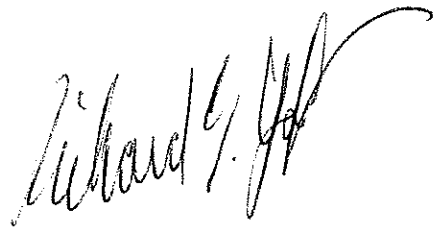
**Correspondence received since the last meeting:** Correspondence received since the last meeting was reviewed.

**Public Comment:**

Mr. Andrew Anderson addressed the board of supervisors regarding the hiring of a part time officer vs. a full-time officer. He stated it was his understanding that the Board committed to using the additional revenue from the 2022 tax increase in 2023 for the police. Mrs. Helen Roth also commented that it was her understanding that the additional revenue from the 2022 tax increase would be allocated in 2023 to the police. Mr. Gary Bush thanked the Board for passing the resolution regarding drop boxes.

**Adjournment:** With no further business to attend to, a motion was made by Vice-Chairman DiSabella seconded by Supervisor Yost to adjourn the meeting at 7:47 PM. The motion passed unanimously.

It was noted that all reports or correspondence mentioned during this meeting were available for review at the front table, copies to be provided, upon request, after the meeting.

A handwritten signature in black ink, appearing to read "Richard G. Yost", with a long, sweeping flourish extending from the end.

# FINANCIAL STATEMENT

September 30, 2022

<u>GENERAL FUND</u>	\$	<u>1,027,337.73</u>
<u>STATE FUND</u>	\$	<u>140,723.45</u>
<u>MACHINERY FUND</u>	\$	<u>83,428.56</u>
<u>FIRE FUND</u>	\$	<u>2620.12</u>
<u>PAYROLL FUND</u>	\$	<u>9,617.33</u>
<u>OAKHILL VILLAGE STREET LIGHT FUND</u>	\$	<u>6,813.27</u>
<u>DIPPLE MANOR STREET LIGHT FUND</u>	\$	<u>2,724.26</u>
<u>SUGARLOAF SEWER FUND</u>	\$	<u>566,854.18</u>
<u>PETTY CASH FUND</u>	\$	<u>117.31</u>
<u>LSA GRANT ACCOUNT – PHASE 1 OLD BERWICK ROAD</u>	\$	<u>0- Closed</u>
<u>LSA GRANT ACCOUNT – PHASE 111 OLD BERWICK ROAD</u>	\$	<u>0- Closed</u>
<u>MTF GRANT ACCOUNT – PHASE 111 OLD BERWICK ROAD</u>	\$	<u>8,573.16</u>
<u>SUGARLOAF RECREATION BOARD</u>	\$	<u>9,932.43</u>
<u>TOMHICKEN PLAYGROUND ASSOC</u>	\$	<u>2,681.89</u>
<u>ARP FUNDS</u>	\$	<u>264,518.30</u>

*Richard E. Ford* 10/18/2022