

**SUGARLOAF TOWNSHIP SUPERVISORS MEETING  
MINUTES  
MAY 20, 2025**

The regular meeting of the Sugarloaf Township Supervisors was held on Tuesday, May 20, 2025 at 6:30 P.M. as duly advertised in the Standard Speaker on December 26, 2024. In attendance were Chairman DiSabella, Supervisor Yost, Supervisor Weaver, Atty. Baranko, Zoning Officer Henry Mleczynski, Township Engineer Dennis Peters and Township Office Manager Elizabeth Tolan.

**Pledge of Allegiance to the Flag:**

**Public Comment on Items on Agenda Only:** There was no public comment on items on the agenda.

**Minutes:** Chairman DiSabella asked if there were any additions or corrections to the Minutes of the Regular Meeting on April 15, 2025. A motion was made by Supervisor Yost, seconded by Supervisor Weaver, to approve the minutes of the Regular Meeting as presented. The motion passed unanimously.

**Minutes:** Chairman DiSabella asked if there were any additions or corrections to the Minutes of the Special Meeting on April 22, 2025. A motion was made by Supervisor Weaver, seconded by Supervisor Yost, to approve the minutes of the Special Meeting as presented. The motion passed unanimously.

**Fuel Bids:** A second request for bids was advertised in the Standard Speaker on April 29, 2025 and May 6, 2025 for gas and diesel fuel for the 2025-2026 contract. At the March Board of Supervisors meeting, the board reserved the right to split the award for diesel and gas to two different bidders dependent upon pricing. Supervisor Yost opened the bids, and Atty. Baranko reviewed for completeness.

A motion was made by Supervisor Yost, seconded by Supervisor Weaver, to award the bid for gas for the 2025-2026 municipal contract to Button Oil, at the price of .52 over rack. The motion passed unanimously.

A motion was made by Supervisor Yost, seconded by Chairman DiSabella, to award the bid for diesel for the 2025-2026 municipal contract to M&J Excavation at the price of .25 over rack. The motion passed unanimously.

**2025 Roadwork Project Bids:** A request for bids was advertised in the Standard Speaker on May 6, 2025 and May 9, 2025 for work to be done on municipal roads. For all but the sealcoating, prevailing wages will be required as State Funds will be used for a portion of the project. Bid packages and prevailing wage rates were sent to twelve interested parties. Interested parties were advised that they could bid on one part, several or all parts of the request for proposal. Supervisor Yost opened the bids, and Atty. Baranko and Engineer Dennis Peters reviewed for completeness.

A motion was made by Supervisor Yost, seconded by Supervisor Weaver to award items 1-4 to M&J Excavating. Please see the bid tally sheet at the back of your agendas for pricing breakdown.

A motion was made by Chairman DiSabella, seconded by Supervisor Weaver, to award item 5 to AMS at the price of \$56,295.68. The motion passed unanimously.

**Lawncare Proposals:** A request for proposals for the 2025 Summer/Fall recreation grounds lawncare was put out. As these are not formal bids and are below municipal thresholds, they will be reviewed by the Roadmaster for consideration.

Their committee has advised that there will be a School's Out for Summer event planned for June 7, 2025 from 12:00 PM – 5:00 PM. A private party is scheduled for June 21, 2025. The municipal office will place an advertisement in the Standard Speaker with the new meeting information.

**Planning Commission:** The Planning Commission met on May 5, 2025 and the minutes have been received.

**Subdivision/Lot Consolidation/Land Development:**

**Verizon Wireless Land Development-115 Fredericks Farm Road:**

1. The Third Review Letter with comments was received from Engineer Peters Consultants, Inc.
2. The Planning Commission approved a Waiver Request, and it was presented to the Board of Supervisors. A motion was made by Supervisor Yost, seconded by Supervisor Weaver, to approve the Waiver Request. The motion passed unanimously.

**SAI SR93 Convenience Store & Gas Station:**

1. A letter was received from Engineer Peters Consultants, Inc. in regard to a site visit stating deficiencies were found on April 11, 2025. All deficiencies must be corrected/addressed prior to their bond being released.

**Crossroads XOXO, LLC Building #1 & #3:**

1. A notice was received that the NPDES Permit was issued.

**2. Crossroads XOXO, LLC Final Major Subdivision Plan:**

1. The Final Review Letter was received from Engineer Peters Consultants, Inc.
2. The Zoning Report was received from Zoning Officer Henry Mleczynski.
3. A Waiver Request Letter was approved by the Planning Commission and was presented to the Board of Supervisors. A motion was made by Supervisor Weaver, seconded by Supervisor Yost, to approve the waiver request. The motion passed unanimously.
4. The Final Rolled Plans were received and approved by the Planning Commission. They were presented to the Board of Supervisors. A motion was made by Supervisor Yost, seconded by Supervisor Weaver, to approve the Final Rolled Plans. The motion passed unanimously, and the plans were signed and sealed after the meeting.

**Sugarloaf Logistics:**

1. The Planning Commission approved a request for a 90-day extension. The current time frame expires on May 25, 2025, the extension will take them to August 23, 2025. The request for extension was presented to the Supervisors. A motion was made by Supervisor Yost, seconded by Chairman DiSabella, to approve the 90 Day Extension. The motion passed unanimously.

**New Business:**

Mr. Dean Hilliard addressed the board and the public on changes which are coming to the International Residential Code.

Applicants Authorization for Agent to Apply for Highway Occupancy Permit for Pennoni has been reviewed by Peter's Consultants and was presented to the Board of Supervisors for approval and signature. A motion was made by Chairman DiSabella, seconded by Supervisor Weaver, to table the HOP for Pennoni Associates, Inc. The motion passed unanimously.

A list of documents for destruction was presented to the Board of Supervisors for approval to schedule for shredding. All criteria of the Municipal Records Retention Manual have been followed in making this

**Public Comment:**

Mr. and Mrs. Chunko inquired regarding the status of the turn on Browns Grove Road and the meeting with the Broyan Family. Atty. Baranko provided them with an update and assured them that progress was being made, and an agreement was being discussed.

Ms. Jannett Levan addressed the board regarding consideration of a bill in Harrisburg to take local decision making from the municipality and to be given to the state. Township Office Manager gave an overview of PSATS and the resolutions committee and assured her that the municipality was well aware, and had cast our vote at the yearly conference, where the motion was passed by a large majority to object to this activity, and that Mr. David Sanko, the president of PSATS, would be making our case in Harrisburg. Ms. Woelfel asked if she could have Mr. Sanko's contact information and was told it would be provided to her after the meeting.

A resident addressed the board regarding repairs needed to a cement pipe under a neighbor's driveway. The board advised that the responsibility for the repair was that of the homeowners.

**Adjournment:** A motion to adjourn was made by Chairman DiSabella, seconded by Supervisor Yost at 7:55 P.M. The motion passed unanimously.

A handwritten signature in cursive script, reading "Richard E. Yost". The signature is written in dark ink and is positioned in the lower right quadrant of the page.

**2025 Road Projects Bid**

**BID OPENING May 20, 2025**

<b>BID PACKAGES RECEIVED</b>	<b>10% Bond</b>	<b>Bid Complete</b>	<b>Bid Item #1</b>	<b>Bid Item #2</b>	<b>Bid Item #3</b>	<b>Bid Item #4</b>	<b>Bid Item #5</b>	<b>Award</b>
M&J Excavation Inc. 1618 Spruce Street Bloomsburg, PA 17815 Melissa Sidari	YES	YES	\$7,560.00	\$16,205.00	\$16,060.00	\$70,800.00	\$65,920.00	Item 1-4
Lehigh Asphalt Paving & Const. Company, Inc. P.O. Box 549 Tamaqua, Pa. 18252	YES	YES	\$12,474.00	\$21,761.00	\$23,798.00	\$86,376.00	\$61,964.80	None
AMS PO Box 387 Center Valley, PA 18034	YES	YES	No Bid	No Bid	No Bid	No Bid	\$56,295.68	Item 5
Don E. Bower Inc. Asphalt Paving & Excavating 1206 Salem Blvd. Berwick, PA. 18603	YES	YES	\$10,206.00	\$15,510.50	\$23,257.80	\$96,712.80	\$92,288.00	None
Robert C. Young, INC. Second And Fair Streets PO Box K Mifflinville, Pa. 18631	YES	YES	\$8,127.00	\$16,899.50	\$18,688.00	\$88,308.84	\$64,997.12	None
American Asphalt Paving Co. 500 Chase Road Shavertown, Pa. 18708	YES	YES	\$7,560.00	\$23,150.00	\$17,812.00	\$74,340.00	\$65,920.00	None

# FINANCIAL STATEMENT

April 2025

<u>GENERAL FUND</u>	<u>\$</u>	<u>692,328.50</u>
<u>STATE FUND</u>	<u>\$</u>	<u>212,976.53</u>
<u>MACHINERY FUND</u>	<u>\$</u>	<u>156,507.88</u>
<u>FIRE FUND</u>	<u>\$</u>	<u>49,204.62</u>
<u>PAYROLL FUND</u>	<u>\$</u>	<u>25,120.27</u>
<u>OAKHILL VILLAGE STREET LIGHT FUND</u>	<u>\$</u>	<u>6,621.02</u>
<u>DIPPLE MANOR STREET LIGHT FUND</u>	<u>\$</u>	<u>1,640.46</u>
<u>SUGARLOAF SEWER FUND</u>	<u>\$</u>	<u>760,209.04</u>
<u>PETTY CASH FUND</u> Office	<u>\$</u>	<u>86.73</u>
<u>PETTY CASH FUND</u> Police	<u>\$</u>	<u>71.80</u>
<u>SUGARLOAF RECREATION BOARD</u>	<u>\$</u>	<u>12,238.97</u>
<u>TOMHICKEN PLAYGROUND ASSOC</u>	<u>\$</u>	<u>2,938.09</u>
<u>ARP FUNDS</u>	<u>\$</u>	<u>0</u>
<u>FIRE ESCROW ACCOUNT CABANA LN (HOLDING ACCOUNT)</u>	<u>\$</u>	<u>44,602.21</u>
<u>SINKING FUND CSJMA OBLIGATION</u>	<u>\$</u>	<u>21,679.83</u>
<u>SEWER ESCROW ACCOUNT (HOLDING ACCOUNT)</u>	<u>\$</u>	<u>5,000.00</u>
<u>FIRE INSURANCE ESCROW ACCOUNT (DENNIS FIELDS</u>	<u>\$</u>	<u>8,442.00</u>

NOTE: HOLDING, SINKING AND ESCROW ACCOUNT TOTALS ARE FOR REPORTING PURPOSES ONLY. THEY ARE NOT CONSIDERED INCOME AND ARE NOT AVAILABLE FOR EXPENDITURES.

*Richard E. Galt* 5/20/2025